

**We are excited to be of service to you on your special day!**

Below is a brief summary of some of our terms and policies for you to review. You will receive a complete copy of our terms and policies with your requested quote.

A deposit is required to secure our services. The balance shall be paid, in full, one (1) month prior to the date of the event. After the return of this contract you may continue to increase and add items to your order. A policy agreement, your contract and *Credit Card Authorization* form are required signed to secure your rentals. All charges are subject to local & state tax. Any products provided at a discount are still the full financial responsibility of the renter. If any rental items are damaged or not returned, the renter will be responsible for the replacement cost of the items. We do require a credit card to be on file for all events and this card will be used for all payments, unless another form of payment has been pre-arranged with a manager. This credit card will be used for additional charges necessary to complete, finalize or conclude your order.

Florida Keys Party Rentals always makes every effort to deliver rental items on or before scheduled times but due to rare uncontrollable circumstances on occasion, all delivery times noted on contracts are approximates and not guaranteed. Deliveries will not be scheduled without collection of final balances due.

For all bamboo canopy events, Florida Keys Party Rentals will guarantee a back up tent in case of inclement weather. The tent size will be based on availability from our extensive inventory choices.

With your rental you agree to take full responsibility for the rental property including, but not limited to, overseeing the proper use and the return of all property in the same condition it was received. All items are to be inspected upon arrival and any disputes to be resolved before the event. After the event no refunds will be given for disputed conditions. In the event the rental property is returned in damaged condition (ie. Linens are torn, heavily stained or soiled, burned, candle wax or otherwise damaged), we will do our best to clean items. In the event any rental items are destroyed beyond reasonable repair, you will be charged a replacement fee which will be a minimum equal to the replacement cost of the rented equipment. All rental property held by a customer beyond contract pick-up date and time is subject to additional rental charges.

All quotes are valid for 7 days. Equipment and details are not guaranteed until contract received and processed. Prices subject to change without notice.

All property is the ownership of Florida Keys Party Rentals and its specialty companies: Keys Lighting/Keys Limo. All property damaged or otherwise is to be returned to said companies.